

CALFRESH(CF) PROGRAM**REQUEST FOR POLICY/REGULATION INTERPRETATION**

INSTRUCTIONS: Complete items 1 – 10 on the form. Use a separate form for each policy interpretation request. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator or may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO:		5. DATE OF REQUEST: 03/25/13	NEED RESPONSE BY: ASAP
<input checked="" type="checkbox"/> POLICY/REGULATION INTERPRETATION <input type="checkbox"/> QC <input type="checkbox"/> FAIR HEARING <input type="checkbox"/> OTHER:		6. COUNTY/ORGANIZATION LOS ANGELES/DEPARTMENT OF PUBLIC SOCIAL SERVICES	
		7. SUBJECT: Semi-Annual Reporting (SARs)	
2. REQUESTOR NAME		8. REFERENCES: (Include ACL/ACIN, court cases, etc. In references)	
		NOTE: All requests must have a regulation cite(s) and/or a reference(s).	
3. PHONE NUMBER:		ACL 12-25, dated May 17, 2012	
4. REGULATION CITE(S): 63.1104			
9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):			
Based on ACL 12-25, "If a new household member is reported after the date of application, but before aid has been granted, the BDA for the new household member will be the date they were reported in the home."			
Scenario: CalFresh application dated October 4, 2013, on October 11, 2013 mother reports father returned to household as a new household member. Based on the ACL 12-25 page 86, father (new household member) should be added to the household with a BDA of October 11, 2013. However, ACL 12-25 and MPP does not provide instruction for prorating CF benefits for added household members (individuals) before aid has been granted.			
10. REQUESTOR'S PROPOSED ANSWER: Los Angeles County, recommends using the Reciprocal Table for Prorating Initial Month Benefits (63-1101.4), to determine the household's prorated CalFresh benefit allotment for their household size. Then follow the following steps to determine the CF benefit allotment for the add person:			
Step #1: Determine the household's prorated CF benefit allotment for their household size;			
Step #2: Divide the eligible benefit amount by the number of household members, which will determine the CalFresh daily allotment per household member;			
Step #3: Multiple the daily allotment per household member by the number of days between the application date and day newly added household member was reported in household.			
Step #4: Subtract Step #3 from Step #1, to determine the CF prorated benefit allotment for household.			
Using scenario from above:			
Step #1: Four (4) person HH CF benefit allotment is \$200 for October 4, 2013 – October 31, 2013;			
Step #2: CF daily benefit allotment is \$7.41 for four person HH size, \$1.85 for each person;			
Step #3: Number of days between application date and date father reported in home is 6 days. \$1.85 x 6 days=\$11.11.			
Step #4: Father reported in home October 11, 2013; Subtract \$11.11 from the \$200.00 CF benefit allotment amount for the number of days between date of application and date new person was reported into the home. HH eligible to \$188.89 CF benefits for October 2013.			
11. STATE POLICY RESPONSE (CFPB USE ONLY): ACL 12-25, page 86, section XI, titled New Applications states that beginning date of aid rules remain unchanged under SAR. Further, regulations at MPP 63-503.11 state that "eligibility shall be determined for the month of application by considering the household's circumstances as of the date of interview." The father should be considered part of the household as of October 4 th if eligibility has not been determined by the CWD by October 11 th , and November 1 st had the determination already occurred.			

FOR CDSS USE

DATE RECEIVED:

DATE RESPONDED TO COUTY/ALJ: